

Project Coordinator (International Collaborative Research)

Asbestos Diseases Research Institute
Concord, NSW
Medical Research

- Join one of Australia's leading medical research institutes
- Full-time position
- Flexible working condition and excellent salary packaging options available

Asbestos Diseases Research Institute (ADRI)

Australia has one of the world's highest incidence of malignant mesothelioma per capita, with more than 700 new cases diagnosed each year, which is due to the widespread use of the known carcinogen, asbestos. As a response to this high incidence the Asbestos Diseases Research Institute (ADRI) was opened in 2009 with the aim to improve the diagnosis and treatment of asbestos-related diseases and at the same time to contribute to more effective measures to prevent exposure to asbestos.

The role

The ADRI is seeking an enthusiastic and experienced Project Coordinator to organise and implement an international cooperative project that will share preventive technologies to abate asbestos and reduce asbestos-related diseases (ADR's) in partnering countries. The project is one of the international cooperative activities of the ADRI in collaboration with researchers in Fiji, South Korea, Japan, New Zealand, Philippines, Thailand and Vietnam as well as with Australian business partners. The specific role is to coordinate and implement various aspects of the program, including communicating with international collaborators such as the WHO and other UN specialised agencies, preparation of training workshops and the development of an Action Toolkit (e-Book) for the Preventing and Diagnosing of Asbestos-Related Diseases (ADR's) as the key output of the project.

Applicants should possess a Public Health background, preferably a Master of Public Health or related degree. You should have experience in, or a passion for international collaboration, with excellent organisational and project management skills and a strong desire to work with a multi-cultural environment.

Selection criteria

The successful candidate will fulfil the following:

- A Public Health background, or experience in a related field
- High-level and demonstrated organisational and project management skills.
- High-level written and communications skills and good inter-personal skills
- Skills in experimental design and scientific analysis.
- Excellent problem-solving skills.
- Demonstrated ability to work effectively independently and as part of a team.
- Proven computer literacy & database management skills
- Time management: able to complete multiple tasks to a high standard in a timely manner

Desired skills:

- interest in laboratory sciences, such as cancer biology, molecular biology;
- affinity to multi-cultural working environment;
- interest/experience in NATA accreditation;
- video-editing

We would like to meet you if you have:

- Public health background (preferable to have M.P.H. or related degree), experience in, or passion for international collaboration

Remuneration:

Salary range for this position is dependent on qualifications and experience (+9% employer superannuation). Staff of the ADRI can avail themselves of a generous tax-free salary-packaging component made possible by our not-for-profit status.

To find out more, please contact E/Prof Ken Takahashi at Ken.takahashi@adri.org.au or call 02 97679800.

Applications close: 5pm Friday 14th June 2019

To be considered for the role, apply today by sending a one page cover letter explaining why you are the best person for the position and resume to: info@adri.org.au

Asbestos Diseases Research Institute
www.adri.org.au